



## SUSAN W. CODA MEMORIAL SCHOLARSHIP

Susan W. Coda dedicated her life to her family, the P.E.O. Sisterhood, education, and music. Her devotion to the principles and ideals of the P.E.O. Sisterhood was evidenced in both her family and her community life. She served six years on the P.E.O. Utah State Board and two years on the P.E.O. International Committee for Chapter Development. This scholarship has been made possible through contributions by family and friends of Susan W. Coda.

**The Susan W. Coda Memorial Scholarship Fund**, established in 1988, provides a one-time merit-based scholarship to an exceptional Utah woman attending a college or university outside the state of Utah. The recipient must be a citizen or legal permanent resident of the U.S. or Canada, a Utah resident at the time of application, and have attended high school or college in Utah. Each year, a scholarship award is funded entirely by the available earned interest. The fund is maintained by the P.E.O. Foundation and administered by the Susan W. Coda Memorial Scholarship Committee. Applications are distributed to Utah high schools annually in November and are due no later than **March 1** to be considered. Please email [peoutah.coda@gmail.com](mailto:peoutah.coda@gmail.com) for the address to which applications should be mailed.

The Susan W. Coda Memorial Scholarship committee uses a shared email address for Susan W. Coda Memorial Scholarship Committee business. Contact the Chair and her committee by emailing: [peoutah.coda@gmail.com](mailto:peoutah.coda@gmail.com).

## SUSAN W. CODA MEMORIAL SCHOLARSHIP

### Application Guidelines

1. The applicant shall
  - a. be a resident of Utah at the time of application
  - b. have attended a high school or college in Utah
  - c. provide proof of acceptance to a four-year college or university located outside of the state of Utah by **April 1**
  - d. have a 3.8 or higher GPA (cumulative grade point average), including high school and college courses (if applicable) and high SAT/ACT scores
  - e. demonstrate leadership abilities
  - f. participate in extracurricular school activities
  - g. be involved in community affairs
2. P.E.O. Foundation scholarship recipients must be citizens or legal permanent residents of the U.S. or Canada, with the exception of scholarships paid to students attending Cottey College.
3. Applications must be completed and postmarked no later than **March 1** to be considered.
4. Relatives of current committee members are not eligible to receive this scholarship.
5. Financial need is not a requirement for this scholarship.
6. All applicants shall be reviewed by the Susan W. Coda Memorial Scholarship Fund Committee (appointed by the P.E.O. Utah State Chapter executive board).
7. The application of the most highly qualified woman shall be sent to the trustees of the P.E.O. Foundation for final approval.

### CHECKLIST FOR APPLICATION SUBMISSION

Please be sure that all items are correct and complete before submitting your application to the Susan W. Coda Memorial Scholarship Committee Chairman. If you have questions about any of the requirements, please contact the committee chairman by emailing [peoutah.coda@gmail.com](mailto:peoutah.coda@gmail.com).

- ☐ Attached three page *application form* (typewritten or printed), including an essay expanding on the applicant's educational goals and reasons for pursuing education outside the state of Utah.
- ☐ *Three letters of recommendation*--one from each of the following:
  1. head of department in field of study, high school principal, student counselor or adviser
  2. teacher in the program of study
  3. employer or community acquaintance
- ☐ *Transcripts* of all high school, college or university work.
- ☐ *SAT and/or ACT test scores*.
- ☐ *Proof of acceptance* to any out of state college or university of choice. (Proof of acceptance may be sent after the application date and is due by **April 1**).

# SUSAN W. CODA MEMORIAL SCHOLARSHIP APPLICATION - Page 1

Complete all sections on all three pages of the application form. Please type or print legibly.  
If further space is needed, attach additional pages.

**Name** (Last, first, middle) \_\_\_\_\_

**Address** (number and street) \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Telephone** (home) \_\_\_\_\_ (cell) \_\_\_\_\_

**Email** \_\_\_\_\_

**Birth Date** \_\_\_\_\_ **Birthplace** \_\_\_\_\_

**School ID** \_\_\_\_\_

**Applicant is a citizen of the U.S. or Canada** \_\_\_\_\_ Yes \_\_\_\_\_ No

**If not a citizen, applicant is a legal permanent resident of the U.S. or Canada** \_\_\_\_\_ Yes \_\_\_\_\_ No

**List College/University Name, Address & estimated date of Decision Notification**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Parent(s) or Guardian(s)

Father's name \_\_\_\_\_ Mother's name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ City, State, ZIP \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

## Educational Background (high school last attended and all college attended)

School	Location (City, State, ZIP)	Dates Attended	Graduated?
_____	_____	_____	____ yes ____ no
_____	_____	_____	____ yes ____ no
_____	_____	_____	____ yes ____ no

**Cumulative High School Grade Point Average** (on application date) \_\_\_\_\_

**Class Rank** \_\_\_\_\_ of \_\_\_\_\_ seniors **Highest SAT Score** \_\_\_\_\_ Date \_\_\_\_\_

**Highest ACT Score** \_\_\_\_\_ Date \_\_\_\_\_ **Verbal** \_\_\_\_\_

## SUSAN W. CODA MEMORIAL SCHOLARSHIP APPLICATION - Page 2

### Activities and Offices Held:

---

---

---

---

---

### Honors and Awards Received:

---

---

---

---

---

### Work Experience (include time worked at each job):

---

---

---

---

---

### Community Participation and Hobbies:

---

---

---

---

---

Using an additional sheet of paper, write an essay describing the field of study which you plan to pursue, your anticipated career and why you selected the institution you plan to attend.

## SUSAN W. CODA MEMORIAL SCHOLARSHIP APPLICATION - Page 3

### Applicant's Relationship to P.E.O.

**Note:** Your answers to the questions on this page will have no effect on your application. This information is required by P.E.O. International for their files.

1. Are you a member of the P.E.O. Sisterhood?

YES \_\_\_\_\_ NO \_\_\_\_\_

2. Are you related to a donor of the Susan W. Coda Memorial Scholarship Fund?

YES \_\_\_\_\_ NO \_\_\_\_\_

3. Are you related to:

a. A member of the P.E.O. Sisterhood:

YES \_\_\_\_\_ NO \_\_\_\_\_

b. An officer or trustee of the P.E.O. Foundation or P.E.O. Sisterhood?

YES \_\_\_\_\_ NO \_\_\_\_\_

c. A grantor or substantial contributor to the organization or a member of the family of either?

YES \_\_\_\_\_ NO \_\_\_\_\_

d. A corporation controlled by a grantor or substantial contributor to P.E.O.?

YES \_\_\_\_\_ NO \_\_\_\_\_

4. If your answer to any of the above questions is YES, please describe the relationship.

---

---

---

---

**Application must be postmarked no later than March 1 in order to be considered**